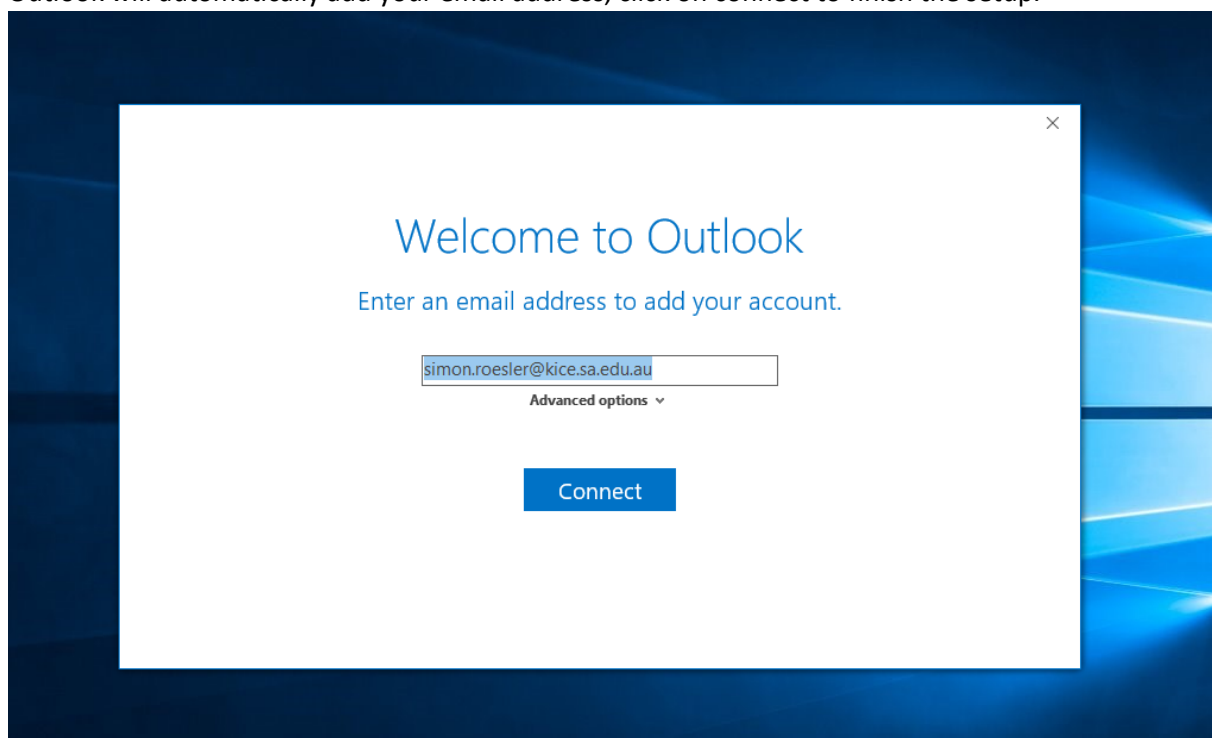


## Setting up Outlook on your new laptop

1. Click on the home button and scroll down and click on Outlook.



2. Outlook will automatically add your email address, click on connect to finish the setup.



3. Right click on the Outlook icon on the taskbar to keep it there for easy access to email.

